

Data Governance Advisory Council

Meeting Summary: November 20, 2024

The following provides a summary of topics discussed with EPA Data Officers during the November 20, 2024, Data Governance Advisory Council (DGAC) meeting.

Summary:

- AI Use Case Inventory Data Call Update
 - The Artificial Intelligence (AI) Use Case Inventory Data Call went out.
 - Both active use cases, those in development and proposed use cases should all be included in the data call so that the Office of Mission Support (OMS) can ensure it has the right resources available to help offices pursue their AI needs.
- Rights and Safety Impacting Use Case Procedures
 - EPA will be kicking off a workgroup this week to draft a process to ensure the agency is meeting the minimum requirements for reducing risk for AI use cases that are rights and/or safety impacting.
- Generative AI Tool
 - EPA is still on course to have a generative AI ChatGPT in-house and behind EPA's firewall by the end of the calendar year or shortly thereafter.
- Gartner Data Maturity Assessment
 - A newer version of Gartner's survey was released that has more expansive question categorizations. A new link to the survey link will be distributed to Data Officers so they can take this version of the survey. Data Officers will have until December 3 to complete the assessment.
- Virtual Meetings
 - The Virtual Data Officer Meetings are scheduled to take place on December 4th and 5th. The agenda will cover the organization chart for data governance, revisit high-level goals, and discuss FY 24 achievements and then look at what the DGAC wants to accomplish for FY25.
 - After the virtual meetings, the intent is to look at the discussions and revisit which subcommittees are needed to accomplish the potential activities to be performed in FY25.
 - Discussions from the Virtual Meetings will inform the in-person spring meetings where Data Officers will have more in-depth strategic planning discussions. The in-person sessions are slated for March 11th and 12th.

- Data Asset Identification & Catalog Updates - Searching the Enterprise Data Catalog (EDC)
 - The EDC Team created a brief five-minute video to show how to search the EDC for an organization's data assets. It also shows how to share searches.
- Migration of Data Assets from the FTP Server to EDC Data Commons
 - Data Officers for all EPA offices that have files on the FTP server will receive an email with instructions on how to review the files and determine what should be migrated to the EDC Data Commons on the Data Management and Analytics Platform (DMAP).
- AWS Open Data Program
 - The AWS Open Data Program hosts large data sets in their open government/open data program for free. EPA has some data assets hosted there already, but there is an opportunity for more.
- Updating Information Directives
 - The Office of Digital Services and Technical Architecture (ODSTA) is responsible for a variety of data-management focused policies/procedures that will need to be prioritized for update over the next calendar year.