

Changes to EPA Notices of Funding Opportunity

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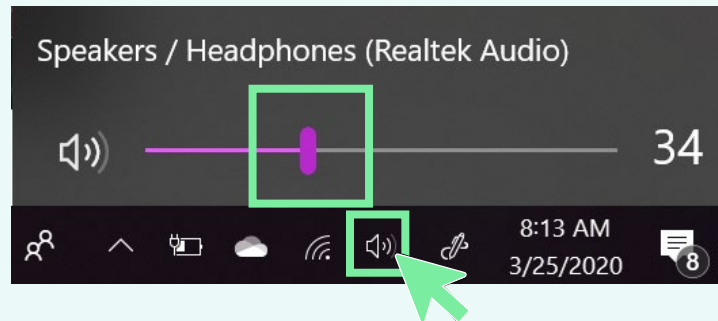
Housekeeping



Meeting Audio

- ✓ Attendees must use **Device Audio** (computer, headset, tablet, or smart phone)
- ✓ Presenter Audio Only (like a TV broadcast)
- ✓ If you cannot hear, ensure your system/device audio is turned up and not muted and that you have not paused the broadcast

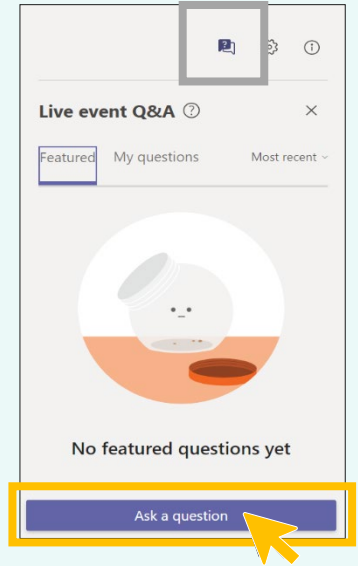
Computer audio is located at the bottom right of the Windows desktop.



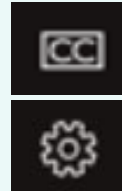
Ask a Question

- ✓ Ask a question under Live Event Q&A panel
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Q&A panel is located on the top right side of the Live Event window.

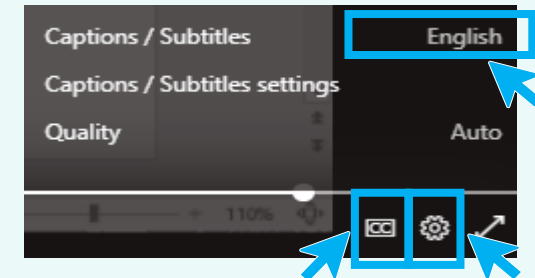


Closed Captions/Translation



- Turn on/off Live Captions
- Change Settings/Language

CC panel is located on the bottom right side of the Live Event window.



Agenda

- Background: Why is EPA making changes to NOFOs?
- Purpose: What are the changes to EPA NOFOs?
- Evaluation: EPA needs your feedback!

Background

- On October 1, 2024, The Office of Management and Budget (OMB) revised 2 Code of Federal Regulations (CFR) 200 which establishes administrative requirements, cost principles, and audit requirements for all Federal financial assistance.
 - [2 CFR 200.204 - Notices of funding opportunities.](#)
 - [Appendix I to Part 200, Title 2 – Full Text of Notice Funding Opportunity](#)

Background

Goals of NOFO Changes

- Improve Design
- Increase Readability
- Eliminate Unnecessary or Duplicative Information
- Align with Program Purpose

Purpose – What are the Changes to EPA NOFOs?

New Format

1. **Basic Information**
2. **Eligibility**
3. **Program Description**
4. **Application Contents and Format**
5. **Submission Requirements and Deadlines**
6. **Application Review Information**
7. **Award Notices**
8. **Post Award Requirements and Administration**
9. **Other Information**

Old Format:

- I. Program Description
- II. Award Information
- III. Eligibility
- IV. Application & Submission
- V. Application Review
- VI. Federal Award Administration
- VII. Program Contacts
- VIII. Other

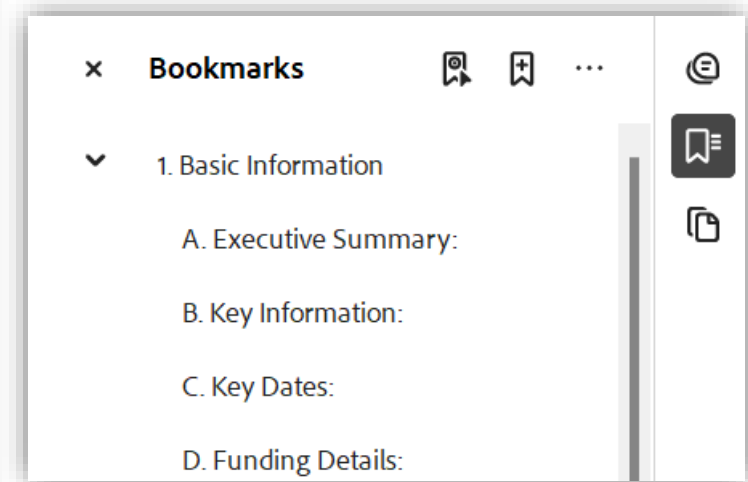
[Appendix I to Part 200—Full Text of Notice of Funding Opportunity](#)

Purpose – What are the Changes to EPA NOFOs?

Improving Design – Table of Contents & Bookmarks

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Purpose – What are the Changes to EPA NOFOs?

New Format

Section 1 – Basic Information

- Plain language summary of program
- How many grants are expected to be issued and expected amounts
- Key Dates
- Agency Contacts

A. Executive Summary:

The U.S. Environmental Protection Agency's (EPA), Office of Small and Disadvantaged Business Utilization's (OSDBU), Asbestos and Small Business Ombuds (ASBO) Program is seeking proposals to support the National 507 Program, which is composed of state Small Business Environmental Assistance Programs (SBEAP) from around the country. Managing the communication and collaboration of the 507 Program is an important way to assist small businesses in environmental compliance. The broad goals and objectives for this funding opportunity include, developing a strategy to manage the existing Nationalsbeap.org website and collaborative resources, keeping up to date the state SBEAP national contact list, planning and hosting service support for annual SBEAP training activities, as well as providing ongoing program communication and collaboration services for the National 507 program. Eligible entities to apply for this funding opportunity are limited to staff and programs as defined and established under Section 507 of the 1990 Clean Air Act Amendments (CAAA).

B. Key Information:

Opportunity Number:
EPA- OA-OSDBU-25-01

Assistance Listing:
66.610

Announcement Type:
Initial

Funding Available:
\$550,000

Number of Awards:
1

C. Key Dates:

November 1, 2024	Letter of Intent or Preapplication Materials Deadline
December 2, 2025 11:59 pm ET	Application Submission Deadline
May 2025	Anticipated Notification of Selection
June 2025	Anticipated Award Notification

[Appendix I to Part 200—Full Text of Notice of Funding Opportunity](#)

Purpose – What are the Changes to EPA NOFOs?

New Format

Section 1 – Basic Information

- Plain language summary of program
- How many grants are expected to be issued and expected amounts
- Key Dates
- Agency Contacts

E. Agency Contact Information:

Further information, if needed, may be obtained from the EPA contact(s) indicated below.

Technical Contact:

Eligibility Contact:

Electronic Submissions Contact:

Purpose – What are the Changes to EPA NOFOs?

New Format

Section 2 – Eligibility

- Who can apply
- Cost Share
- Any additional restrictions

2. Eligibility

A. Eligible Applicants

Only these types of organizations may apply. Organization types are consistent with definitions at [2 CFR 200.1](#):

- Small Business Stationary Source Technical and Environmental Assistance Program as defined under the 1990 CAAA's 507 Program, also referred to as Small Business Environmental Assistance Program (SBEAP), which may be located within:
 - State & Local Governments, or
 - Institutions of Higher Education (IHEs)

Purpose – What are the Changes to EPA NOFOs?

New Format

Section 3 – Program Description

- Description of specific grant activities to eligible for funding
- Goals and Objectives
- EPA’s Statutory Authority

Section 4 – Application Contents

- Required Documents
- Any formatting requirements
- Description of documents that may be required from successful applicants

[Appendix I to Part 200—Full Text of Notice of Funding Opportunity](#)

Purpose – What are the Changes to EPA NOFOs?

New Format

Section 5 – Submission Requirements and Deadlines

- Submission Deadline
- SAM.gov Requirements
- Grants.gov Registration and Requirements
- Submission Instructions

5. Submission Requirements and Deadlines

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D. Technical Issues with Submission

If applicants experience technical issues during the submission of an application that they are unable to resolve, follow these procedures **before** the application deadline date:

- Contact Grants.gov Support Center before the application deadline date.
- Document the Grants.gov ticket/case number.
- Send an email with the **insert FON** in the subject line to **insert program contact email address** before the application deadline time and date and must include the following:
 - Grants.gov ticket/case number(s)
 - Description of the issue
 - The entire application package in PDF format.

Without this information, the EPA may not be able to consider applications submitted outside of Grants.gov. Any application submitted after the application deadline time and date deadline will be deemed ineligible and **not** be considered.

Please note that successful submission through Grants.gov or email does not necessarily mean your application is eligible for award.

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Purpose – What are the Changes to EPA NOFOs?

New Format

Section 6 – Application Review

- How applications will be evaluated
- Review Criteria
- Any other factors

Section 7 – Award Notices

- Wait for an official award document

[Appendix I to Part 200—Full Text of Notice of Funding Opportunity](#)

Purpose – What are the Changes to EPA NOFOs?

New Format

Section 8 – Post Award Requirements

- General Terms and Conditions
- Reporting on grant activities and progress

Section 9 – Other Information

- Additional legal requirements & link to clauses
- Other guidance

[Appendix I to Part 200—Full Text of Notice of Funding Opportunity](#)

Purpose – What are the Changes to EPA NOFOs?

Increasing Readability

- **Reduce Word Count**
- **Using Plain Language**

Example of old wordy language :

Additional provisions that apply to this solicitation and/or awards made under this solicitation, including but not limited to those related to confidential business information, contracts and subawards under grants, and application assistance and communications, can be found at www.epa.gov/grants/epa-solicitation-clauses. These, and the other provisions that can be found at the website link, are important, and applicants must review them when preparing applications for this solicitation. If you are unable to access these provisions electronically at the website above, please communicate with the EPA contact listed in this solicitation to obtain the provisions.

Purpose – What are the Changes to EPA NOFOs?

Increasing Readability

- **Reduce Word Count**
- **Using Plain Language**

Example of new language :

Additional provisions that apply this funding opportunity and/or awards made under this funding opportunity, can be found at [EPA NOFO Clauses](#). If you are unable to access these provisions electronically at the website above, please contact the EPA point of contact to obtain the provisions.

Purpose – What are the Changes to EPA NOFOs?

Eliminating Duplicative Information

- **Do not repeat information from other documents**
- **Using summaries and hyperlinks**
- **Focus on relevant information**

Purpose – What are the Changes to EPA NOFOs?

Eliminating Duplicative Information

B. Unique Entity Identifier (UEI) and System for Award Management (SAM.gov)

SAM.gov

You must have an active account with SAM.gov. SAM.gov will provide a UEI for your organization, which is required to apply for grants using Grants.gov. To register, go to [SAM.gov Entity Registration](#) and click Get Started. From the same page, you can also click on the [Entity Registration Checklist](#) for the information you will need to register. Make sure you are current with SAM.gov and UEI requirements before applying for the award.

SAM.gov registration can take several weeks. [Begin that process today.](#)

Grants.gov

You must also have an active account with [Grants.gov](#). You can see step-by-step instructions at the Grants.gov [Quick Start Guide for Applicants](#).

Please visit [How to Register to Apply for Grants](#) for additional information.

Purpose – What are the Changes to EPA NOFOs?

Aligning with Program Purpose

- **The NOFO should only require applicants to supply information that is relevant for agency's selection process.**

- **In Fiscal Year 25 and beyond, EPA will continue to streamline Program Descriptions:**
 - Include Graphics
 - More Links to Program Websites for Program Background Info
 - Continue to Clarify Program-Specific Goals & Objectives

Evaluation – We Need Your Feedback

Recap of Goals

- Improve Design
- Increase Readability
- Eliminate Unnecessary or Duplicative Information
- Align with Program Purpose

Evaluation – We Need Your Feedback

Submit Your Feedback

Grant Competition Advocate Team

National Training, Compliance and Policy
Division Office of Grants and Debarment

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- Dannell Brown Brown.Dannell@epa.gov

Thank You!

Questions?