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| **EPA Region 8 Drinking Water Unit**  **Finished Water Storage Tank Inspection: Access Hatch**  Fill out one checklist per storage tank & submit labeled photos of each tank component with this form | | | |
| PWS Name: | PWS ID: | | |
| Tank Name: | Tank ID: | | |
| Proposed Inspection Date: | Actual Inspection Date: | | |
| Name of Person Filling Out Form: | Title of Person Filling Out Form: | | |
| I certify that this information is complete and accurate: |  | Date: |  |

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| **Inspector Qualifications (answer to all questions must be “yes” if entering a confined space)** | |
| Name and contact information of inspector (if water system personnel) or inspection company: | |
| Yes  No | Has the inspector completed confined space training? |
| Yes  No | Did the inspector have a confined space entry permit? |

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| **Overall Tank Condition** | | | | |
| **Significant Deficiency** | | **Required Correction** | **Proposed Completion Date** | **Actual Completion Date** |
| Yes  No | Does the tank appear to be structurally sound? | If no, what repairs are suggested by the tank inspector? |  |  |
| Yes  No | Are there any unprotected openings in the tank (breaches, leaks, daylight coming through tank in spots, etc) | If yes, indicate type of breach and how it should be repaired. |  |  |

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| **Access Hatch** | | | | |
| **Significant Deficiency** | | **Required Correction** | **Proposed Completion Date** | **Actual Completion Date** |
| Yes  No | Is the hatch raised at least 4” above the roof (for ground level or elevated tanks) or at least 24 inches above the roof or ground, whichever is higher (for buried or partially buried tanks)? What is the height of the access hatch above the roof or ground surface? | If no, the hatch should be raised to the appropriate height above the tank roof or ground. |  |  |
| Yes  No | Does the hatch have a shoe box lid? | If no, a properly designed shoe box type lid should be installed. |  |  |
| Yes  No | Is the lid water tight and sealed with a neoprene rubber gasket? | If no, the reason for the lack of a seal should be investigated and repaired. |  |  |
| Yes  No | Is the hatch locked? | If no, the hatch should be equipped with a lock. |  |  |