

**EPA Region 8 Drinking Water Unit
Finished Water Storage Tank Inspection: Access Hatch**

Fill out one checklist per storage tank & submit labeled photos of each tank component with this form

PWS Name:	PWS ID:		
Tank Name:	Tank ID:		
Proposed Inspection Date:	Actual Inspection Date:		
Name of Person Filling Out Form:	Title of Person Filling Out Form:		
I certify that this information is complete and accurate:		Date:	

Inspector Qualifications (answer to all questions must be "yes" if entering a confined space)

Name and contact information of inspector (if water system personnel) or inspection company:

Yes No Has the inspector completed confined space training?

Yes No Did the inspector have a confined space entry permit?

Overall Tank Condition

	Significant Deficiency	Required Correction	Proposed Completion Date	Actual Completion Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the tank appear to be structurally sound?	If no, what repairs are suggested by the tank inspector?		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any unprotected openings in the tank (breaches, leaks, daylight coming through tank in spots, etc)	If yes, indicate type of breach and how it should be repaired.		

Access Hatch				
Significant Deficiency		Required Correction	Proposed Completion Date	Actual Completion Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the hatch raised at least 4" above the roof (for ground level or elevated tanks) or at least 24 inches above the roof or ground, whichever is higher (for buried or partially buried tanks)? What is the height of the access hatch above the roof or ground surface?	If no, the hatch should be raised to the appropriate height above the tank roof or ground.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the hatch have a shoe box lid?	If no, a properly designed shoe box type lid should be installed.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the lid water tight and sealed with a neoprene rubber gasket?	If no, the reason for the lack of a seal should be investigated and repaired.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the hatch locked?	If no, the hatch should be equipped with a lock.		