# Optional SWIFR Milestones Resource

*[Provide a schedule indicating start dates and completion dates of significant tasks and responsibilities under your project. A fictional example of a completed Timeline and Milestones document is shown below which you can edit. Other formats that clearly list the milestones and timelines are also acceptable. The Milestones pages do not count towards the page limits.]*

*[NOTE: Year 1, M1 represents the date that your project begins. The years in this format are project years, not calendar years, and the months are project months, not calendar months. This format avoids potentially having to revise the milestones dates if the project start date shifts. Example: if you plan to start your project in March 2026, then March 2026 would be Year 1, M1 (not Year 1, M3).]*

## SWIFR Project Timeline and Milestones

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Timeline/Workflow** | **Year 1 M1** | **Year 1 M2** | **Year 1 M3** | **Year 1 M4** |  **Year 1 M5** | **Year 1 M6** | **Year 1 M7** | **Year 1 M8** | **Year 1 M9** | **Year 1 M10** | **Year 1 M11** | **Year 1 M12** | **Year 2 M1** | **Year 2 M2** | **Year 2 M3** | **Year 2 M4** | **Year 2 M5** | **Year 2 M6** | **Year 2 M7** | **Year 2 M8** | **Year 2 M9** | **Year 2 M10** | **Year 2 M11** | **Year 2 M12** | **Year 3 M1** | **Year 3 M2** | **Year 3 M3** | **Year 3 M4** | **Year 3 M5** | **Year 3 M6** | **Year 3 M7** | **Year 3 M8** | **Year 3 M9** | **Year 3 M10** | **Year 3 M11** | **Year 3 M12** |
| Accept Award |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Project Kick-Off Meeting |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Update Solid Waste Management Plan |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Planning and Organizing Logistics for Upcoming Training |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Attend Partner Monthly Meetings |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Purchase Wood-Waste Hauling Trailor |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Establish Recycling Bins at Tribal Households |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Collect, Compile, Analyze Data |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Submit Quarterly Report |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Draft Final Report |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Project Closeout |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |