

Viewing and Printing Cooperative Agreement Information

The Cooperative Agreement (CA) detailed information is displayed in a read-only format and can be printed in a format that can be shared with others or used for your own reporting and tracking purposes.

This reference guide will show you how to view and print Cooperative Agreement information in ACRES.

Logging into ACRES

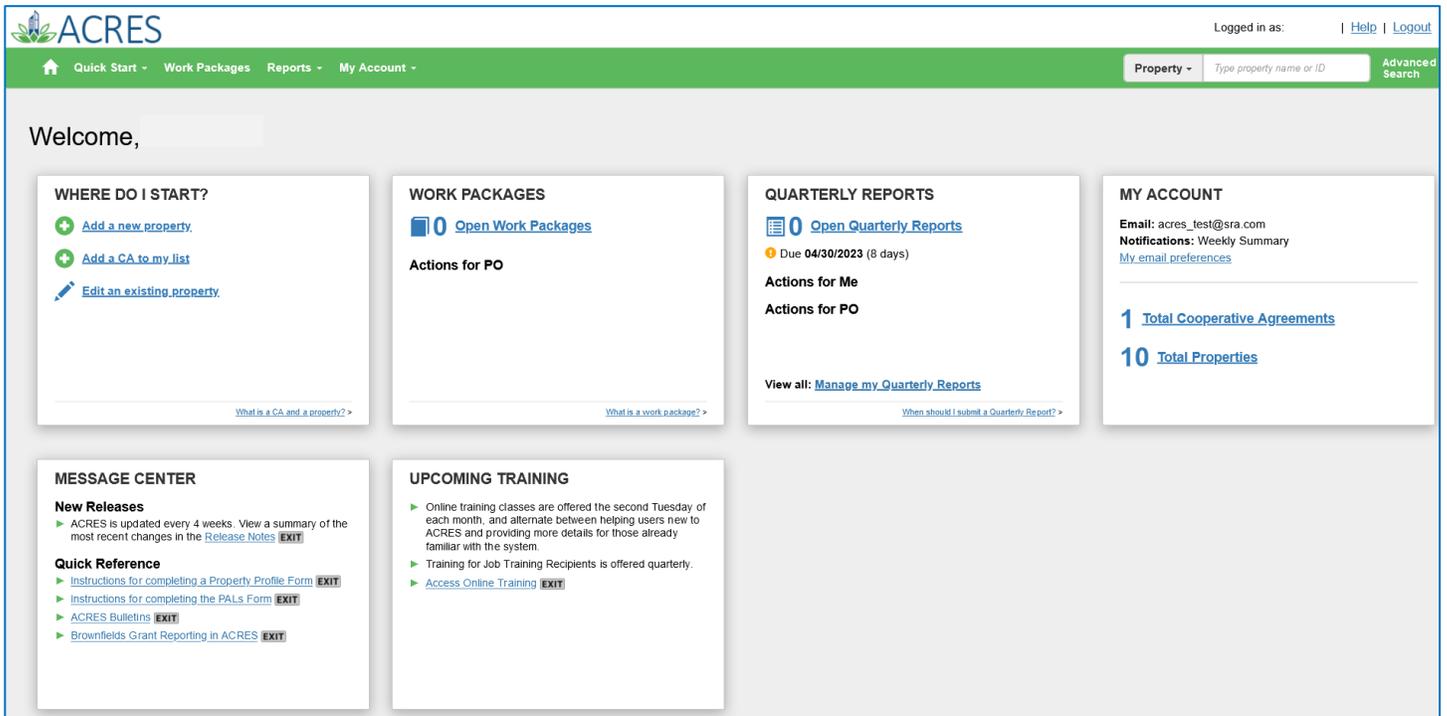
To log into ACRES, open your Internet Browser and enter the following URL:

<https://acres6.epa.gov>

1. Select the  button.
2. Enter your Login.gov **Email address** and **Password**.
3. Enter your security codes.

Accessing My CAs

1. On your ACRES Homepage, go to your **My Account** card.



The screenshot shows the ACRES user interface. At the top, there is a navigation bar with "Quick Start", "Work Packages", "Reports", and "My Account". A search bar is on the right with "Property" selected. The main content area is titled "Welcome," and contains several cards:

- WHERE DO I START?**
 - + [Add a new property.](#)
 - + [Add a CA to my list](#)
 - [Edit an existing property.](#)
- WORK PACKAGES**
 - [0 Open Work Packages](#)
 - Actions for PO**
- QUARTERLY REPORTS**
 - [0 Open Quarterly Reports](#)
 - Due **04/30/2023** (8 days)
 - Actions for Me**
 - Actions for PO**
 - View all: [Manage my Quarterly Reports](#)
- MY ACCOUNT**
 - Email: acres_test@sra.com
 - Notifications: Weekly Summary
 - [My email preferences](#)
 - 1** [Total Cooperative Agreements](#)
 - 10** [Total Properties](#)
- MESSAGE CENTER**
 - New Releases**
 - ACRES is updated every 4 weeks. View a summary of the most recent changes in the [Release Notes](#) [EXIT](#)
 - Quick Reference**
 - [Instructions for completing a Property Profile Form](#) [EXIT](#)
 - [Instructions for completing the PALs Form](#) [EXIT](#)
 - [ACRES Bulletins](#) [EXIT](#)
 - [Brownfields Grant Reporting in ACRES](#) [EXIT](#)
- UPCOMING TRAINING**
 - Online training classes are offered the second Tuesday of each month, and alternate between helping users new to ACRES and providing more details for those already familiar with the system.
 - Training for Job Training Recipients is offered quarterly.
 - [Access Online Training](#) [EXIT](#)

- On your **My Account** card, click the Total Cooperative Agreements link to access your associated Cooperative Agreements.

MY ACCOUNT

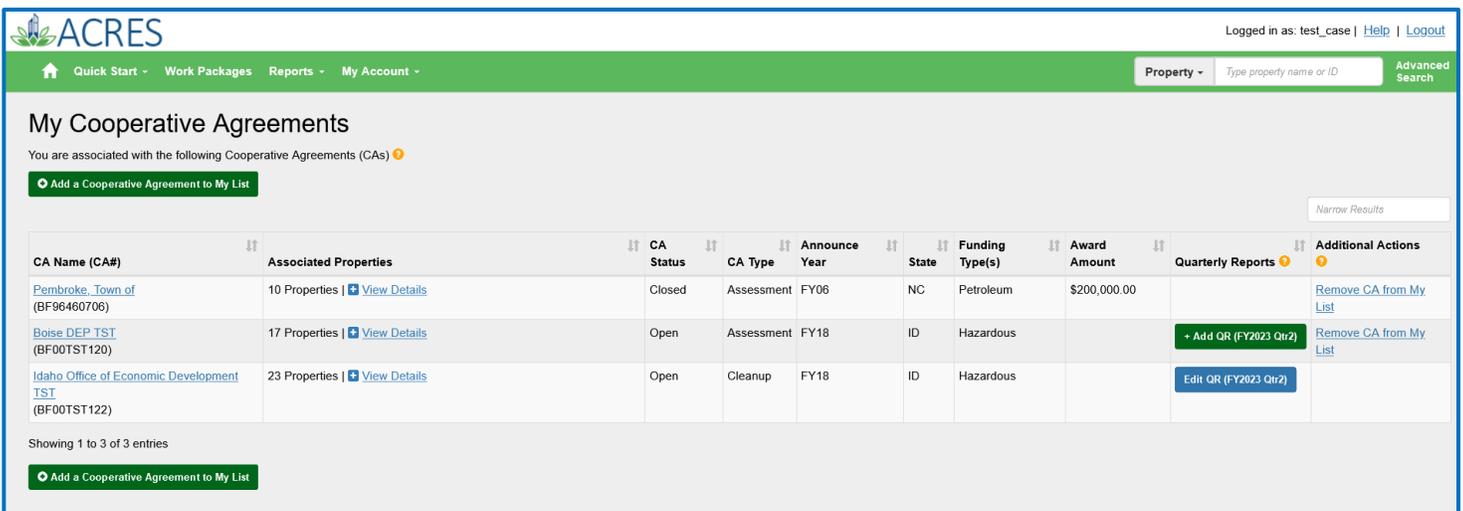
Email: acres_test@sra.com
Notifications: Weekly Summary
[My email preferences](#)

3 [Total Cooperative Agreements](#)

50 [Total Properties](#)



- On your **My Cooperative Agreements** screen, click the hyperlink of a specific agreement in the **CA Name** column.



ACRES | Logged in as: test_case | Help | Logout

Quick Start - Work Packages - Reports - My Account -

Property - Type property name or ID - Advanced Search

My Cooperative Agreements

You are associated with the following Cooperative Agreements (CAs)

[Add a Cooperative Agreement to My List](#)

Narrow Results

CA Name (CA#)	Associated Properties	CA Status	CA Type	Announce Year	State	Funding Type(s)	Award Amount	Quarterly Reports	Additional Actions
Pembroke, Town of (BF06460706)	10 Properties View Details	Closed	Assessment	FY06	NC	Petroleum	\$200,000.00		Remove CA from My List
Boise DEP TST (BF00TST120)	17 Properties View Details	Open	Assessment	FY18	ID	Hazardous		+ Add QR (FY2023 Qtr2)	Remove CA from My List
Idaho Office of Economic Development TST (BF00TST122)	23 Properties View Details	Open	Cleanup	FY18	ID	Hazardous		Edit QR (FY2023 Qtr2)	

Showing 1 to 3 of 3 entries

[Add a Cooperative Agreement to My List](#)

- You will navigate to the **Cooperative Agreement Detail** screen (below), which provides all of the general information and specific details of the CA.

Cooperative Agreement (CA) Detail for Boise DEP TST

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info	CA Number: BF 00TS120 State: ID Congressional Districts: CA Type: Assessment Announcement Year: FY18	Dates & Statuses	Award Date: 07/22/2018 Initial Project Period: 10/01/2019 to 09/30/2023 Current POP End Date: Status: ● Open	Funding	Funding Source: Regionally Funded Total Funded: \$0.00 Funding Type: Hazardous
Actions	View CA Fact Sheet EXIT View CA Submission Archive	CA Contact	Primary Reviewer/Contact: Test EPA, ACRES EPA Regional Brownfields Team acres_help@epa.gov 7032843200	Pre-POP Authorization	This CA does not have Pre-POP authorization

Property Name	Property ID	Action	Status	Current Owner
AutoGen Beier, Abernathy and Goyette cdbbb8	255789	Enter data	Approved	None
AutoGen Boyle and Sons 761fe6	255929	View Submission Archive	Locked for Review	Test EPA, ACRES
AutoGen Dickinson, Kertzmnn and Kuhic ac2ad7	255592	View Submission Archive	Locked for Review	Test EPA, ACRES
AutoGen Dickinson, Kertzmnn and Kuhic c0013a	255989	View Submission Archive	Locked for Review	Test EPA, ACRES
AutoGen Effertz-Bartell d69383	255609	Enter data	Approved	None
AutoGen Hand-Morrisette 4b0803	255589	View Submission Archive	Locked for Review	Test EPA, ACRES
AutoGen Hermiston LLC 6d0941	255750	View Submission Archive	Locked for Review	Test EPA, ACRES
AutoGen Hermiston LLC d4e951	255732	Enter data	Approved	None
AutoGen Marvin-Schoen add120	255851	View Submission Archive	Locked for Review	Test EPA, ACRES

Six sections of Cooperative Agreement screen

The **Cooperative Agreement** screen is divided into six sections, with each section providing specific details of the agreement.

- Basic Info/Actions
- Properties Addressed by this Cooperative Agreement
- Assessment Activities
- Cleanup Activities
- Institutional and Engineering Controls
- Redevelopment and other Leveraged Accomplishments

Basic Info and Actions

The **Basic Info and Actions** section displays information provided by the EPA regarding the basic details of the CA.

Cooperative Agreement (CA) Detail for Boise DEP TST

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info	Dates & Statuses	Funding
CA Number: BF 00TST120 State: ID Congressional Districts: CA Type: Assessment Announcement Year: FY18	Award Date: 07/22/2018 Initial Project Period: 10/01/2019 to 09/30/2023 Current POP End Date: Status: ● Open	Funding Source: Regionally Funded Total Funded: \$0.00 Funding Type: Hazardous
Actions	CA Contact	Pre-POP Authorization
<ul style="list-style-type: none"> View CA Fact Sheet EXIT View CA Submission Archive 	Primary Reviewer/Contact: Test EPA, ACRES EPA Regional Brownfields Team acres_help@epa.gov 7032843200	This CA does not have Pre-POP authorization

The information in this section is read-only, however you can click the following links under the **Actions** section:

- o **View CA Fact Sheet:** To navigate to the **Brownfields Grant Fact Sheet** page, where the EPA maintains a fact sheet on each Brownfields Grant. You can directly access this page at: <https://java.epa.gov/acrespub/gfs/>.
- o **View CA Submission Archive:** To navigate to the **Submission Archive – Cooperative Agreement** screen.
- o **Acres_help@epa.gov:** To reach or contact the ACRES Help Desk.

Actions

- View CA Fact Sheet **EXIT**
- View CA Submission Archive

CA Contact

Primary Reviewer/Contact: Test EPA, ACRES
 EPA Regional Brownfields Team
 acres_help@epa.gov 7032843200

Properties Addressed by this Cooperative Agreement Info and Actions

This section displays each property that is associated with the selected CA, the *Property ID*, the *Status* of the work package, and the current *Owner* of the package.

In this section you can select the following links and/or button:

- o **Property Name:** select this link in the **Property Name** column to access the **Property Details** screen.
- o **Enter Data:** select this link in the **Action** column to enter, update, or edit the property information.
- o **Add a Property to this Cooperative Agreement:** click this button to add a new property to *this* Cooperative Agreement.

Properties Addressed by this Cooperative Agreement					
Property Name	Property ID	Action	Status	Current Owner	
Former Saw Mill	17361	Enter data	Approved	None	
River Front Properties	18741	Enter data	Approved	None	

[Add a Property to this Cooperative Agreement](#)



Assessment Activities

This section displays information regarding Assessment dates and Funding information for each property associated with the CA.

You have the ability to enter data for each property by selecting the link in the **Actions** column.

Assessment Activities						
Leveraged Funding: \$0		Assessment Totals: Phase I: 10		NOTE: Funding marked for deletion not included in totals		
Total Funding: \$40,270						
Property Name	Actions	EPA Funding	Leveraged Funding	Completion Date	Activity	Status
All About Hair	Enter data	\$0	\$0		Phase I Environmental Assessment	Approved
Chavis Park	Enter data	\$5,000	\$0	07/17/2009	Phase I Environmental Assessment	Approved
Chavis Property	Enter data	\$3,135	\$0	09/19/2008	Phase I Environmental Assessment	Approved
Dial Terrace	Enter data	\$5,000	\$0	07/17/2009	Phase I Environmental Assessment	Approved
Locklear Court	Enter data	\$5,000	\$0	07/17/2009	Phase I Environmental Assessment	Approved
Lumbee Drive End Lift Station	Enter data	\$3,135	\$0	01/04/2008	Phase I Environmental Assessment	Approved
Maynor Manor	Enter data	\$5,000	\$0	07/17/2009	Phase I Environmental Assessment	Approved



Cleanup Activities

This section displays information regarding the Cleanup dates, leveraged jobs, and funding information for each property associated with the CA.

You have the ability to view the Submission Archive for each property by selecting the link in the **Actions** column.

Cleanup Activities						
Cleanup Jobs Leveraged:		Assessment Totals: Phase I: 10		NOTE: Funding marked for deletion not included in totals		
Costshare Funding: \$0						
EPA Cleanup Funding: \$210,526						
Total Funding: \$332,926						
Property Name	Actions	EPA Funding	Leveraged Funding	Is Cleanup Necessary?	Completion Date	Status
Former Nu Way Cleaners	View Submission Archive	\$99,789	\$58,018	Yes	12/31/2008	Approved
Former Nu Way Cleaners II	View Submission Archive	\$55,368	\$32,191	Yes	12/31/2008	Approved
Former Nu Way Cleaners III	View Submission Archive	\$55,368	\$32,191	Yes	12/31/2008	Approved

[Jump to top](#)

Institutional and Engineering Controls

The Institutional and Engineering Controls section is read-only and displays the information indicating if any controls are required and/or in place for each property. You can also view how many acres are ready for anticipated use.

Institutional and Engineering Controls					
Total acres ready for anticipated use:		3.89		NOTE: Properties marked with an asterisk in the Ready for Anticipated Use column are counted under another Cooperative Agreement/TBA. Their acre values are not included in the totals	
Properties ready for anticipated use:		3			
Property Name	Are ICs Required?	IC In Place	Are ECs Required?	EC In Place	Ready for Anticipated Use?
Bartlett Yard - Lot 1	No	No	No	No	Yes, 1.76 acres
Bartlett Yard - Lot 3	No		No		Yes, 1.33 acres
Bartlett Yard - Lot 4	No		No		Yes, 0.8 acres

Redevelopment and Other Leveraged Accomplishments

This section displays information regarding any other leveraged funding, any jobs post cleanup, or the assessment activity.

You have the ability to view the Submission Archive for each property by selecting the link in the **Actions** column.

Redevelopment and Other Leveraged Accomplishments						
Redevelopment Jobs Leveraged:		1		NOTE: Funding marked for deletion not included in totals		
Leveraged Funding:		\$251,786				
Property Name	Actions	Leveraged Funding	Start Date	Completion Date	Acres of Greenspace Created	Status
Prime Tanning - Lot 146-1	View Submission Archive	\$67,367	07/02/2018			Approved
Prime Tanning, Lots 146-2, 146-3, & 146-7	View Submission Archive	\$184,419	01/27/2017			Approved

Printing your CA Information

- To print your CA information, select the **Print Page** button at the top and bottom of the screen.

Cooperative Agreement (CA) Detail for Berwick Town of

Print Page

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info CA Number: BF 00A00197 State: ME Congressional Districts: ME-1 CA Type: Cleanup Announcement Year: FY16	Dates & Statuses Award Date: 08/23/2016 Initial Project Period: 10/01/2016 to 09/30/2019 Current POP End Date: Status: ● Closed	Funding Funding Source: Regionally Funded Total Funded: \$600,000.00 Funding Type: Hazardous
Actions View CA Fact Sheet EXIT View CA Submission Archive Manage This Cooperative Agreement	CA Contact Primary Reviewer/Contact: Test, EPA ACRES Regional QA acres_test@sra.com 617-918-1278	Pre-POP Authorization This CA does not have Pre-POP authorization

- A print preview page displays, along with the printing options. Select the **Print** button to print your CA information and details.

ACRES
https://tomcat.acres.lintechglobal.com/acres6/jquery/carmain/sh...

Cooperative Agreement (CA) Detail for Berwick Town of

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info

CA Number:	BF 00A00197
State:	ME
Congressional Districts:	ME-1
CA Type:	Cleanup
Announcement Year:	FY16

Dates & Statuses

Award Date:	08/23/2016
Initial Project Period:	10/1/2016 to 09/30/2019
Current POP End Date:	
Status:	● Closed

Funding

Funding Source:	Regionally Funded
Total Funded:	\$600,000.00
Funding Type:	Recurring

Actions

- ▶ [View CA Fact Sheet](#) [exit]
- ▶ [View CA Submission Archive](#)
- ▶ [Manage This Cooperative Agreement](#)

CA Contact

Primary Reviewer/Contact:	Beth EPA ACRES Regional QA ACRES_help@epa.gov 617-918-1275
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Pre-POP Authorization

This CA does not have Pre-POP authorization

Properties Addressed by this Cooperative Agreement

Property Name	Property ID	Action	Status	Current Owner
Prime Tanning - Lot 133	138843	Enter data	Approved	None
Prime Tanning - Lot 148-1	138844	Enter data	Approved	None
Prime Tanning, Lots 148-2, 148-3, & 148-7	121884	Enter data	Approved	None

1 of 3
1 of 3
4/24/2023, 11:26 AM

Print 3 sheets of paper

Destination
OneNote (Desktop)

Copies
1

Orientation
 Portrait Landscape

Pages
All

Color mode
Color

More settings

[Print using the system dialog...](#)

Print
Cancel



ACRES Help Desk	
Email	Acres_help@epa.gov
Phone	703-284-8212
Day/Time	Mon – Thurs/ 9am -5pm EST