



May 2022

Dennis Tremethick
Contracting Officer
Environmental Management Division
United States Environmental Protection Agency - Region 9
75 Hawthorne Street, EMD-6-2
San Francisco, CA 94105

**Subject: Quarterly Employment and Training Report
Calendar Year 2022, Quarter 1
Contract No. EP-S9-17-03**

Dear Mr. Tremethick:

Tetra Tech, Inc. is providing the enclosed Quarterly Employment and Training Report for the 1st Quarter of Calendar Year 2022, as described in Attachment C of the Response, Assessment, and Evaluation Services (RAES) contract. The Quarterly Employment and Training Report provides metrics as specified in Section 9 of Attachment C of the RAES contract, titled Navajo Employment and Training Report. The information contained within Attachment 1 of this report is proprietary and confidential and may not be disclosed in any manner to a third party without the prior written consent of Tetra Tech, Inc. For your convenience, we have provided a second version of this report that contains only the publicly releasable information.

Please contact me at (510) 302-6333 if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads 'Ed Sussenguth'.

Ed Sussenguth, CEA
Program Manager

cc: Tana Alert, USEPA Project Officer
Damian Wilson, USEPA
Julie Rainwater, Tetra Tech Contract Specialist
Tetra Tech Contract File

Attachment 1: Metrics Data (Confidential Business Information)

**Quarterly
Employment and Training Report
Calendar Year 2022, Quarter 1
January 2022 to March 2022**

**Response, Assessment, and Evaluation Services
(RAES) Contract No. EP-S9-17-03**

Prepared for

**U.S. Environmental Protection Agency
Region 9
Superfund Division
75 Hawthorne Street
San Francisco, CA 94105**

Submitted by

**Tetra Tech, Inc.
1999 Harrison Street, Suite 500
Oakland, CA 94612**

May 2022





TABLE OF CONTENTS

1.0 INTRODUCTION 1
2.0 AMERICAN INDIAN OR ALASKA NATIVE EMPLOYMENT 2
 2.1 EMPLOYEES THAT WORKED ON RAES..... 3
 2.2 NEW HIRES 4
 2.3 EMPLOYEE WORK HOURS..... 5
3.0 SUBCONTRACTING..... 6
4.0 TRAINING 7

ATTACHMENTS

ATTACHMENT 1 METRICS DATA (CONFIDENTIAL BUSINESS INFORMATION)



1.0 INTRODUCTION

The U.S. Environmental Protection Agency (USEPA) has identified three areas of metrics regarding the Response, Assessment, and Evaluation Services (RAES) contract to report on a quarterly basis. These metrics relate to:

1. Employment
2. Subcontracting
3. Training

The metrics presented in this report are for the first quarter of Calendar Year 2022 (2022-Qtr1), cumulative totals for the Calendar Year 2022 (2022 Total), and cumulative totals through this Period of Performance (POP Total). POP Totals constitute all metrics from contract award to present. The employment data in this report represent Tetra Tech staff and our Team subcontractors. Subcontracting data in this report represent our Team subcontractors and all vendors, including laboratories. Laboratory subcontracting is not included when Tetra Tech evaluates the percent of subcontracting metrics in our performance against goals in our RAES Navajo Employment and Training Plan.

Federal law allows for the voluntary collection of information regarding American Indian or Alaska Native (not Hispanic or Latino) ethnicity but does not allow firms to inquire further. Therefore, Tetra Tech has provided this report in compliance with current Equal Opportunity Employment Commission (EEOC) requirements regarding voluntarily self-identification of race/ethnicity and gender. Within this report this classification category will henceforth be referenced as “American Indian or Alaska Native”.

Since award of the RAES contract, Tetra Tech has worked closely with Navajo entities to create employment and training opportunities. To this end, Tetra Tech and Navajo Technical University (NTU) entered into a Memorandum of Understanding (MOU) in May 2018. Working with NTU since that time, we have supported their efforts to grow engineering and environmental sciences programs. With the support of Tetra Tech through our MOU, NTU won a 5-year, a Tribal Colleges and Universities Program (TCUP) Grant with the National Science Foundation. Supporting the implementation of the grant, Tetra Tech continues to be an active member of NTU’s Engineering Advisory Board, meeting with faculty to help with the development of additional courses, identify ways to attract students and to expand training and certifications.

Consistent with RAES contract Appendix C, Section 9 Employment and Training Report, the following metrics are provided in the sections below:

- 2.0 American Indian or Alaska Native Employment
 - 2.1 Employees that Worked on RAES
 - 2.2 New Hires
 - 2.3 Employee Work Hours
- 3.0 Subcontracting
- 4.0 Training



2.0 AMERICAN INDIAN OR ALASKA NATIVE EMPLOYMENT

Tetra Tech is committed to providing meaningful employment opportunities through a three-phased strategy: (1) directly hiring American Indian or Alaska Native individuals under Tetra Tech and our Navajo-owned team subcontractors; (2) procuring vendor services from companies that have received designation as Navajo-owned companies to support work elements under the contract; and (3) providing direct employment through focused outreach. Our goal is to provide direct economic benefits to Navajo-owned firms and American Indian or Alaska Native individuals by committing 10 percent of awarded contract work in services and staffing.

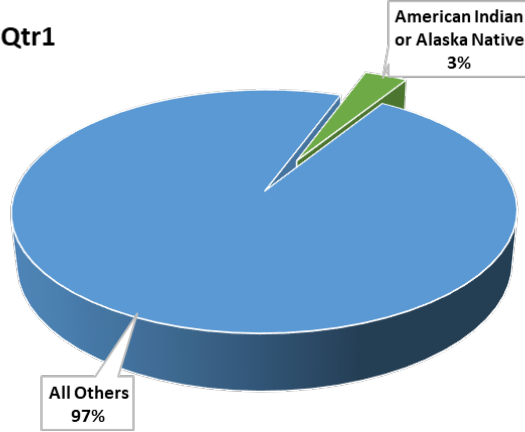


2.1 Employees that Worked on RAES

The graphics in this section show the number of employees who self-identify as American Indian or Alaska Native, as well as all other employees working on RAES, for this quarter, cumulative for Calendar Year 2022, and cumulative for the period of performance.

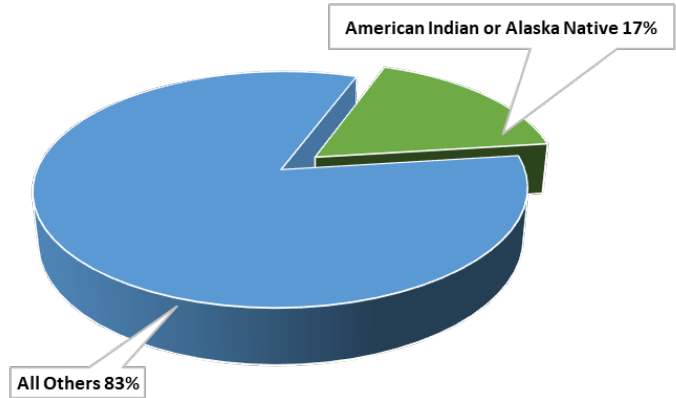
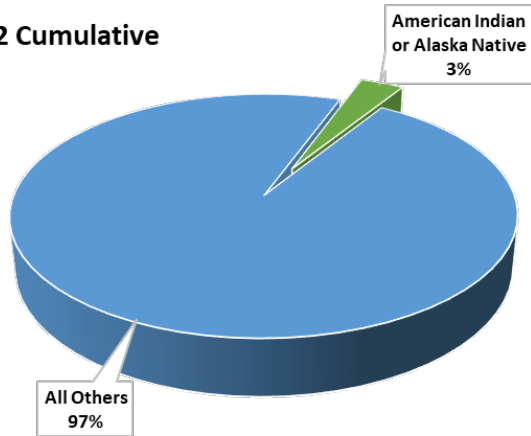
Employees Working on RAES Projects

2022-Qtr1

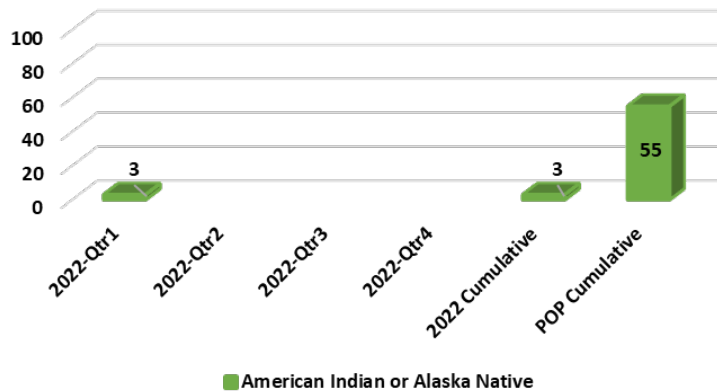


Period of Performance Cumulative

2022 Cumulative



American Indian or Alaska Native Employees Working on RAES Projects



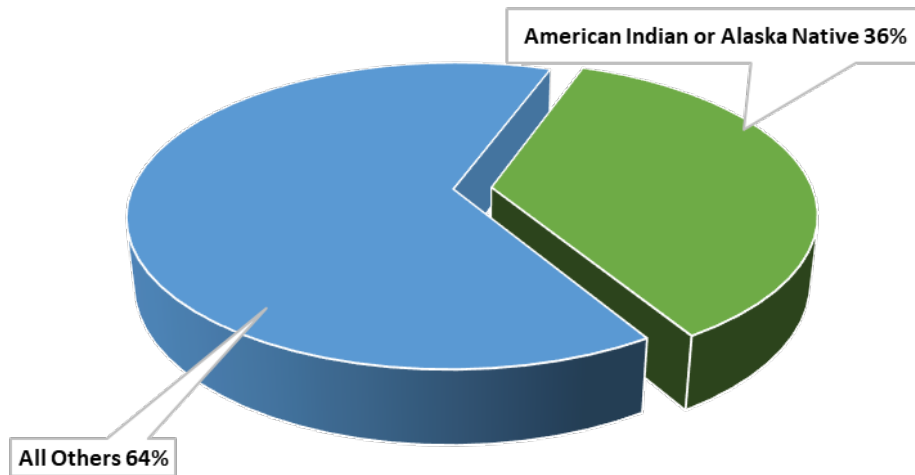


2.2 New Hires

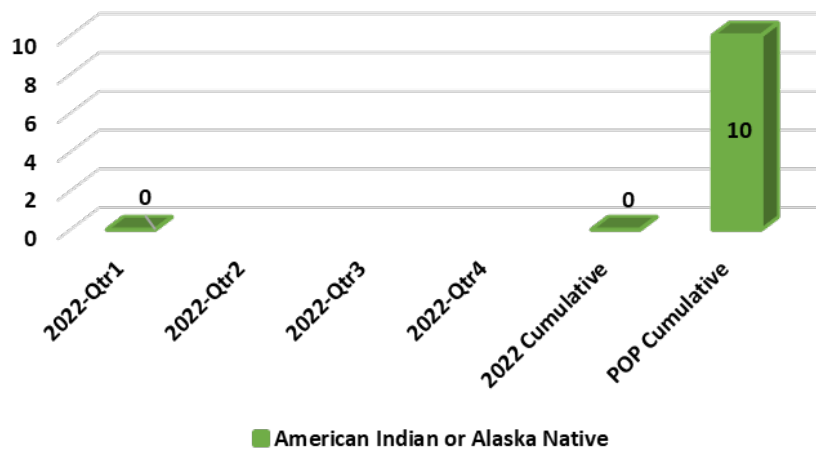
There were no new hires for the RAES contract made during this quarter in Calendar Year 2022. There have been 28 cumulative hires under RAES for the Period of Performance, of which 10 self-identify as being of American Indian or Alaska Native ethnicity. We have included only those new hires that have been hired primarily for the RAES contract. The graphics below provide a breakdown of these new hires.

New Hires for RAES Projects

Period of Performance Cumulative



American Indian or Alaska Native New Hires for RAES Projects



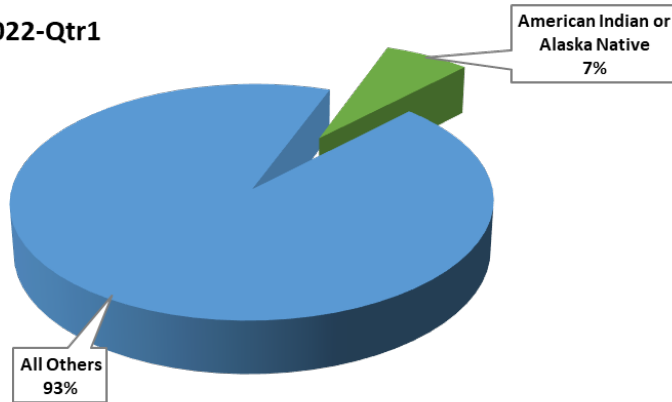


2.3 Employee Work Hours

Similar to Section 2.1 of this report, the following graphics represent self-identifying American Indian or Alaska Native employees on the Tetra Tech Team that have billed hours on the RAES contract. The graphics below represent the hours for self-identifying American Indian or Alaska Native employees.

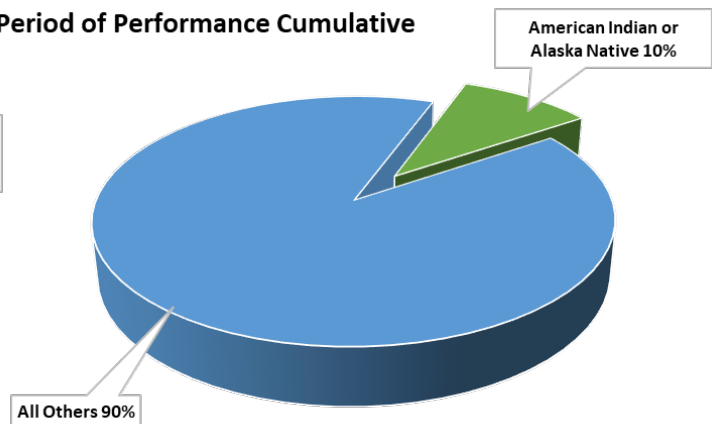
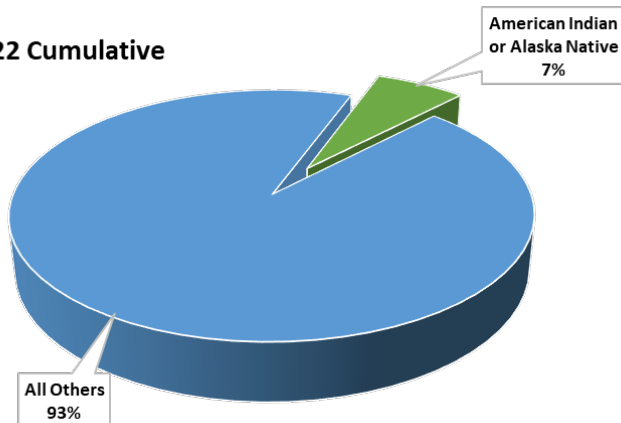
Employee Hours Worked on RAES Projects

2022-Qtr1

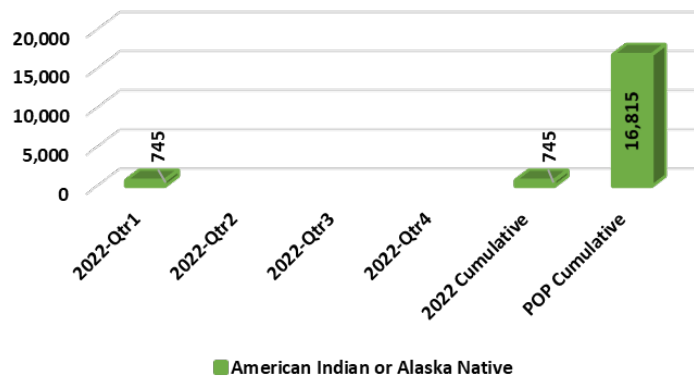


Period of Performance Cumulative

2022 Cumulative



American Indian or Alaska Native Employee Hours Worked on RAES Projects

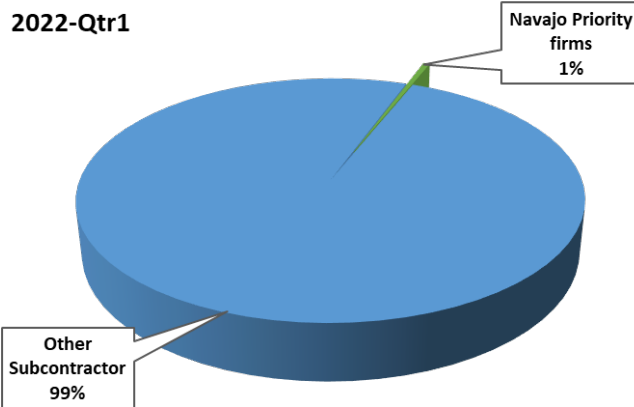




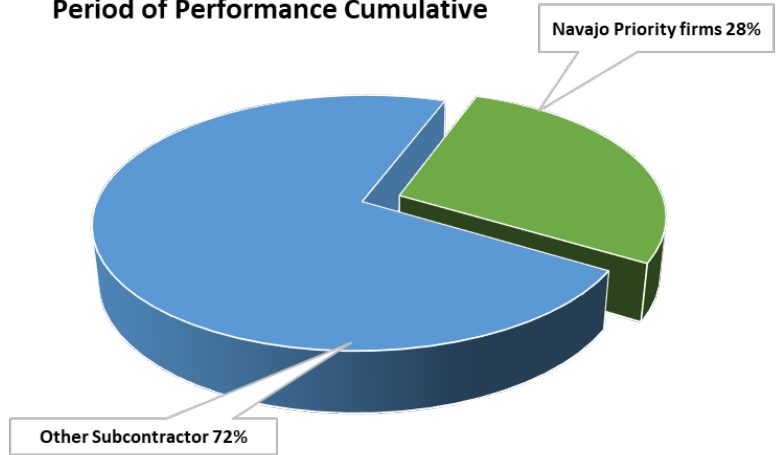
3.0 SUBCONTRACTING

For the purpose of reporting subcontracting, Tetra Tech considers Navajo Priority 1 and Navajo Priority 2 firms designated by the Navajo Nation Division of Economic Development Business Regulatory Department to be “Navajo Owned Firms.” While we have included laboratory subcontracting dollars in the metrics of this report, laboratory subcontracting is not included in Tetra Tech’s subcontracting goals under RAES because EPA agreed that no qualified Navajo Priority 1 or 2 laboratories currently exist. The total dollars spent on subcontractors and Navajo Priority 1 and 2 subcontractors is provided in the graphics below. For the purpose of this report, Tetra Tech considers vendor services and supplies under this “Subcontracting” metric.

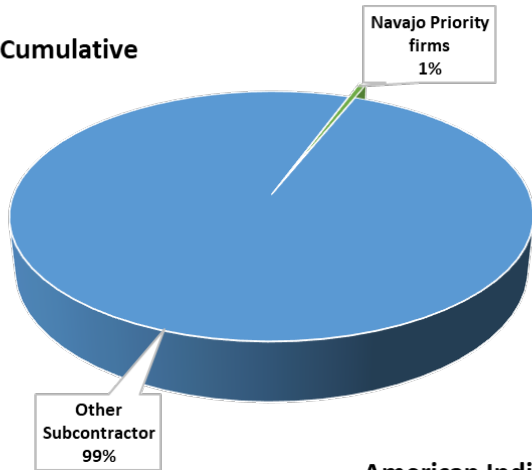
Subcontracting Dollars Spent on RAES Projects



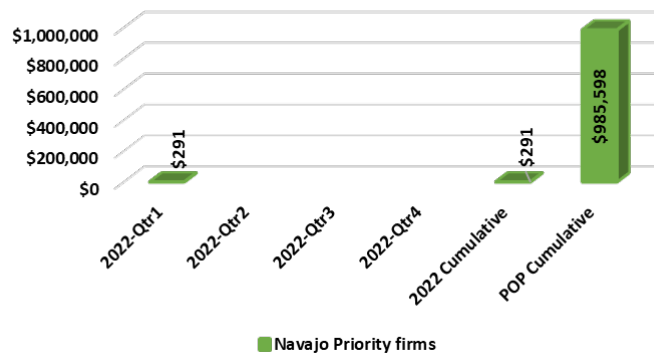
Period of Performance Cumulative



2022 Cumulative



American Indian or Alaska Native Subcontracting
Dollars Spent on RAES Projects





4.0 TRAINING

The Tetra Tech team held 5 internal training courses during this quarter in Calendar Year 2022. The first training course topic was “RAES Safety Training”. This was an 8-hour course with 18 attendees, of those participants, 3 employees self-identify as American Indian or Alaska Native and 1 was a non-employee who did not self-identify as American Indian or Alaska Native. The second training course topic was for “Gama Radium Correlation”. This was a 1-hour course with 6 employees attending, none of whom self-identify as American Indian or Alaska Native. The third training course topic was “Field Instrumentation”. This was a 2-hour course with 8 employees attending, 2 of those employees self-identify as American Indian or Alaska Native. The fourth training course topic was “NORM/TENORM”. This was a 1-hour course with 4 attendees, of those participants, 1 was a non-employee and none of the participants self-identified as American Indian or Alaska Native. The fifth training course topic was “Regional Background”. This was a 2-hour course with 8 attendees, of those participants, 1 employee self-identify as American Indian or Alaska Native and 2 were non-employees who did not self-identify as American Indian or Alaska Native.

